

FINANCE COMMITTEE
Tuesday August 16, 2011
3:30 pm
Council Chambers

MEMBERS PRESENT:

Mayor Alfonso E. Ortiz Jr., Chairman
Ms. Kathy Tapia, Vice Chair

Mr. Ernesto Salazar, Member
Ms. Christine Ludi, Member

MEMBERS ABSENT:

Mr. Gilbert Vallejos, Member
Councilor Andrew Feldman

OTHERS PRESENT:

Ms. Pamela Marrujo, Interim Finance Director

Mr. Timothy Dodge, City Manager

AGENDA ITEM #1 - CALL MEETING TO ORDER:

Mayor Alfonso E. Ortiz, Chairman called the Finance Committee Meeting to order at 3:31 p.m.

AGENDA ITEM #2 - ROLL CALL

Roll call was taken by Ms. Pamela Marrujo, Interim Finance Director. A quorum was established.

AGENDA ITEM #3 - APPROVAL OF THE AGENDA

Mayor Alfonso E. Ortiz, Chairman entertained a motion to approve the agenda of August 16, 2011. Ms. Kathy Tapia entered the motion which was seconded by Mr. Ernesto Salazar. Motion carried by unanimous vote.

AGENDA ITEM #4 – APPROVAL OF MINUTES – May 17, 2011

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to approve the minutes for May 17, 2011. Ms. Kathy Tapia, Vice Chair entered the motion which was seconded by Ms. Christine Ludi. Motion carried by unanimous vote.

AGENDA ITEM #5 – Interim Finance Director’s Report

Pamela Marrujo started by explaining the General Fund Finance Report stating that at the General Fund had collected 6% at 8% of the way through the year. Ms. Marrujo pointed out that Property tax was down due to the timing of the distributions. Franchise tax would be down because transfers of franchise fees from the city would not be done until the City received final approval on the budget. The General Fund expenditures are currently at 9%. The one percentage point over attributes to one time expenditures and encumbering entire years monies in the first month. Discussion ensued on the finish of the FY 2011. Mr. Dodge pointed out that the City did not over expend in any funds and that the city had over collected the budgeted revenues and under spent the budgeted expenditures. Ms. Marrujo mentioned that there were no areas to flag at this time as it was too early in the fiscal year.

Ms. Marrujo moved on to the Enterprise Funds where she explained that the Waste Water had collected 7% of their revenues and expended 5% of expenditures. Natural Gas had collected 3% of their revenues and expended 3% of expenditures. This is low due to the fact we have not purchased as much gas being that it is still warm. Solid Waste has collected 8% of their budgeted revenues and expended 8% of expenditures. Water has collected 8% of its revenues

and expended 4% of expenditures. Overall the Enterprise have collected 6% of its revenues and expended 4%. Mr. Salazar asked if water projects were planned and Ms. Marrujo stated that there were plans that have been budgeted within the other enterprise funds. The Enterprise funds reported on are the operations of the enterprises only.

The Mayor asked Mr. Dodge to discuss the upcoming streets project. Mr. Dodge went on to explain that they will be recommending to council to take \$500,000 from the General Fund and \$500,000 from the Streets fund and put it into street resurfacing to resurface about 24 streets in need of repair. Discussion ensued.

Ms. Marrujo moved on to the Recreation Department. The Recreation department has only collected 2% of revenues and that is due to the fact that the General Fund has not done its transfer. Transfers will be done once the Budget has been approved by DFA. The department has expended 13% of expenditures. One time expenditures, encumbrances and seasonal all attribute to the expenditures being higher than the 8% expected.

The Housing Department has collected 8% of their revenues and expended 8% of expenditures. Mr. Salazar asked what makes up the "other" portion of the Housing Revenues and Ms. Marrujo stated that it is the miscellaneous revenues such as interest revenue from investments. Discussion ensued and it was brought up that there are 264 Housing Units. Mr. Dodge mentioned that the City had the largest Housing Unit per Capita.

Ms. Marrujo explained that the Cash Balance Report was included in the packet but the Justification sheet that is normally provided was not. She asked that if there were any questions on the cash balances, she would be happy to explain the justification.

Mayor Alfonso E. Ortiz Jr., Chairman discussed a letter received by the Mayor's office that was distributed around the state to every paper. Discussion ensued. Mr. Dodge discussed an opportunity that the Mayor has to talk about our water problem to the UN in New York. The Mayor would have a few minutes to discuss our city's water problem and introduce the panel. The Mayor has decided to attend as it is a once in a lifetime opportunity. Discussion ensued.

The Mayor shared the status of the Mayors Initiative Fund. The Annual Mayor's Ball will be coming up in October.

AGENDA ITEM #6 – OLD BUSINESS

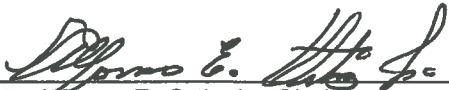
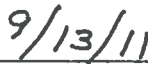
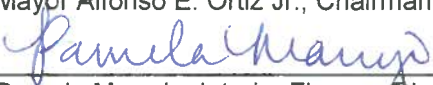

No old business.

AGENDA ITEM #7- NEW BUSINESS

No new business.

AGENDA ITEM #8 - ADJOURN

Mayor Alfonso E. Ortiz Jr., Chairman entertained a motion to adjourn the Finance Committee meeting of August 16, 2011. Ms. Christine Ludi entered the motion to adjourn at 4:35pm. Motion was seconded by Ms. Kathy Tapia. Motion carried by unanimous vote.

 _____ Mayor Alfonso E. Ortiz Jr., Chairman	 _____ Date
 _____ Pamela Marrujo, Interim Finance Director	 _____ Date